

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM March 10, 2014**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Mayor, Joe Perry
City Manager, Kim Cutsforth
Corey Sweeney
Dale Bates
Judy Buschke
Joann Burleson
Rusty Estes
Chad Doherty
Skip Matthews
Phillip Spicer Kuhn, City Attorney**

Absent: John Bowles

Members of the Public: Dave Sykes, Judy Healy, Sheryll Bates, Jay Keithley, Deanna Koerner, Richard Paris, Jared Lemmon, Ryan Smith, Mark Lemmon, Pete Schwarzin, Glo Lesperance, Roberta, Larry & Will Lutcher, John & Cord Flynn, Ken Bailey, Sherri Smith, Genevieve Smith, Cynthia Wenberg, Avery Lemmon, Brian Lemmon, Kandy Boyd, Sandra Johnson, John Propheter, Ken Wenberg, Jerry Healy.

1. GENERAL BUSINESS.

A. Call to Order. The March 10, 2014 meeting of the City of Heppner City Council was called to order by Mayor Joe Perry at 7:04 PM.

B. Pledge of Allegiance. Mayor Joe Perry led attendees in the Pledge of Allegiance to the Flag.

C. Announcements - None

D. Correspondence – None

E. Requests - None

F. Presentations – Presentation of Golden Shamrocks and Keys to the City.

Mayor Joe Perry presented the Golden Shamrock award and keys to the City to Jared Lemmon and Ryan Smith for coming in first in State at Wrestling.

2. COMMUNICATIONS FROM THE PUBLIC. None

3. CONSENT AGENDA.

- A. February 10, 2014 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion by Joann Burleson to accept the consent agenda. Seconded by Judy Buschke. Motion Carried.

4. REPORTS.

- A. Fire Chief Rusty Estes reported the following for February:

- 8 Page Outs
- 4 Ambulance Assists
- 1 Landing Zone
- 1 Flue Fire
- 2 Business Smoke Alarm
- 27 Chief Calls

- B. Morrow County Sheriff's Department – Joe Perry read the reports, there were 322 Deputy Hours for the month of February and reviewed the incident report.

- C. Housing Authority. Judy Buschke reported the following: There are still 2 Vacancies, and there are still some pending applications. The Fire Marshall visited and said that all of the decorations in the hallways are a fire hazard. They have been busy getting the items removed. They are getting ready for St. Patrick's Day.

- D. Public Works. Chad Doherty reported the following:

Water Dept. – Installed the second booster pump at Reservoir 2. The Water Master came and checked all well levels. Raised the level of a water meter box.

Sewer Dept. – The City Crew repaired a water leak at the waste treatment plant. Cleaned and inspected 500ft of Sewer main line. Took the effluent pump from the Golf Course irrigation to Albany for preventive maintenance. Completed the annual bio-solids and recycled water report.

Street Dept. – There was one ice and one snow event. The streets were swept three times. The Crews installed a storm culvert on Fairview Way. The St. Patrick's banners were hung. Installed no parking signs on Quaid St. Cold patched a pothole at the intersection of Gale and Water St. Put up a new stop sign at Jones and Water St, the old one was hit by a car during the snow event.

Parks Dept. – Removed the existing sprinklers at Hager Park. The City crews have been preparing the parks for the spring season.

The Public Works office was painted. Robert attended a Safety class in Pendleton.

D. City Manager. Kim Cutsforth reported the following:

- 1) Kim worked on a revision of our current abandoned vehicle ordinance. Kim and Tarina prepared and published a revised Abandoned Vehicle Ordinance and Permit. Kim pointed out that the existing Vehicle Ordinance was printed previously as the revised version in the Newspaper.
- 2) Kim met with a County advisor to work on the updated Natural Hazard Mitigation Plan (NHMP: formerly known as PDMP) for the City, This is due March 19th.
- 3) Prepared the Budget Calendar.
- 4) Participated in a webinar for writing grant applications to the Oregon Department of Parks and Recreation.

Began planning the layout for the Hager Park youth soccer field. Leveling of the soils and compaction should begin within the week. The City will then replace the sprinklers and seed. We hope to have this project completed by the end of March.

- 5) After a handshake agreement with the Morrow County Commissioners to approve the donation of a 125' x 75' parcel of land next to Willow Creek Water Park. The County agreed to allow a lot line adjustment so the property could be used for a Basketball Court. The City will be partnering

with Willow Creek Park District, Morrow County, the Museum and several private parties to begin construction of a regulation size court.

- 6) Prepared for a planning meeting to review the Morrow County proposed plat revision.
- 7) St Patrick's Day is upon us. Kim encouraged everyone to attend the events, Music, Coffee hour, Parade etc. The St Patrick's committee is in need of volunteers any hour of any event. Please consider donating some time.

5. PUBLIC HEARINGS. Vehicle Permits Ordinance

Public Hearing opened at 7:12 PM

Kim Cutsforth read the revised Vehicle Permits Ordinance:

6-4-3

- F. Storage with Permit: The owner of an abandoned or discarded vehicle may apply for a permit to allow temporary storage of such vehicle. The application shall be on a form supplied by the city and shall include the following information.
 1. Circumstances for storage and intent; length of proposed storage; complete description of vehicle, including VIN number.
 2. The permit will be issued for storage on private property only. No storage of abandoned or discarded vehicles will be allowed on public streets, shoulders of city streets, public rights of way, or public property. The permit shall be granted for the maximum of one vehicle until revoked. If revoked, the vehicle is subject to immediate removal by the police department. The permittee shall immediately notify the city when the vehicle is licensed and operable. The vehicle must remain in movable condition, i.e., with fully inflated tires and wheels to remain on vehicle at all times. Windows must remain closed and doors locked, so as to reduce animal nesting and access by children. The area around and under the vehicle shall be kept clear of weeds and debris. No vehicle parts may be stored in the open. Violation of any term or condition of this section shall result in immediate termination of the permit and upon seventy two (72) hours' notice of permit termination, the police department may remove the vehicle.

3. Approval of the permit is at the council's discretion and they may place additional conditions on the permit. The permit will be reviewed at the next council meeting after the application has been received by the city. (Ord. 526-99, 3-8-1999)

Discussion: Glo Lesperance voiced her disapproval of the Ordinance. She said that current Oregon State laws are more than adequate. She gave some examples of Vehicle Ordinances from other Cities in Oregon. After some discussion the Mayor explained that this Ordinance is already in place and that the City is trying to make the existing Ordinance more lenient. He also said that we need to have the Ordinance in place so that people will not abuse the ability to store vehicles on their property. Kim Cutsforth said that she agreed with Glo's opinion and that the other City Ordinances that were mentioned sounded very reasonable. The problem is that this issue is very subjective and that we need to have a set limit of vehicles that are allowed. Sheryll Bates said that the point of the Ordinance is to try to keep up the appearance of the community. Sandra Johnson asked if the permit would be revoked if there was a single complaint about the vehicle. Kim explained that the complaint would be taken to the City council and they would decide if the permittee was in violation. The Mayor asked if there were any more questions from the audience. There were none.

Public Hearing Closed at 7:29 PM.

Council Action: Motion by Skip Matthews to accept the changes to the Vehicle Ordinance. Seconded by Dale Bates. Motion Carried.

6. COUNCIL ACTION.

A. OLD BUSINESS. None

B. NEW BUSINESS.

- 1) Surplus a door from City Hall.

Discussion: The door that separated the City offices from the Conference area was removed and a more functional door was installed. Council approval is needed to surplus the door.

Action: Motion to surplus the door from City Hall by Skip Matthews. Seconded by Joann Burleson. Motion carried.

- 2) Planning Meeting Report.

Kim Cutsforth reported about the March 3, 2014 Planning Meeting. The meeting was to review Plat Map, Lot adjustment, Morrow County, Tax Lots #100, 101, 102, and 200, Map 2S 26 35 BB, 110, 120, 140 N Court Street, Heppner, OR. The purpose of the meeting was to approve the sketch plan for the Plat Map, Lot adjustment. This was a preliminary approval before the public hearing in April.

- 3) Motion for No Parking on Willow Street between Gale Street and Chase Street and also No Parking in the Downtown District of Main Street from 9:00 AM on March 15th 2014 until the No Parking signs are removed. Citation to be \$100.00.

Discussion: Sheryll Bates said that the Welly Toss starts setting up at 8:00 am. Kim Cutsforth said that they can put up the signs on Willow the night before. Ken Wenberg said that he was not notified about the No Parking allowed. Sheryll said that they were not aware that he still rented the business on Main St. Kim explained that the No Parking is something that happens every year and that it is only for a few hours, so this should not restrict his access for very long.

Motion for No Parking on Willow Street between Gale Street and Chase Street and No Parking in the Downtown District of Main Street from 9:00 am on March 15th 2014 until the signs are removed. Citation to be \$100.00 made by Skip Matthews. Seconded by Dale Bates. Motion Carried.

- 4) Resolution 845-14: A Resolution to appoint the City Manager as the Budget Officer for the City of Heppner.

Discussion: This is a yearly Resolution to appoint the City Manager as the Budget Officer.

Action: Motion to appoint the City Manager as the Budget Officer for the City of Heppner by Corey Sweeney. Seconded by Joann Burleson. Motion Carried.

- 5) Morrow County Sheriffs Contract

Discussion: Kim received the contract from the Morrow County Sheriff's office. The contract price will stay the same. The only difference is this is the year that the City buys a vehicle. Also this year Public Works will be receiving a vehicle in October.

7. MINUTES OF COMMISSION MEETINGS. For information only

8. REPORT FROM CITY ATTORNEY.

The City Attorney reported the following: Answered a question about the Basketball Court. Phillip Spicer Kuhn commented on an editing change in the Vehicle Ordinance.

9. REPORT FROM MAYOR, CITY COUNCILORS.

Judy Buschke had heard from Carolyn McDaniel asking if the work crews doing repairs at the intersection of Water Street and Gale were going to do the work on her driveway. Judy Buschke is going to contact Carolyn and let her know that once the weather is better the work can be done.

10. ADJOURNMENT. Meeting adjourned at 7:57 PM.