

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM, July 12, 2010**

NOTE: Where stated “Motion Carried” is considered unanimous, unless otherwise stated.

ATTENDEES:

**Mayor, Les Paustian
City Manager, David De Mayo
Joann Burleson
Cindi Doherty
Judy Buschke
Keith Lewis**

**Brian Harmon, Public Works Director (left at 7:14 PM)
Fire Chief, Rusty Estes (Left at 7:14 PM)**

Absent: Councilors John Bowles, Cody High, and Anne Spicer, City Attorney

**Members of the Public: David Sykes, Heppner Gazette
Jim Wilhelm**

1. GENERAL BUSINESS.

A. Call to Order. The July 12, 2010 meeting of the Heppner City Council was called to order at 7:00 PM by Mayor Paustian.

B. Pledge of Allegiance. Mayor Paustian led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – Agenda additions and deletions. None.

D. Correspondence. Mr. De Mayo reported a telephone conference with Steve Farrel, OLCC Executive Director regarding the legislation concept they are considering submitting in the next legislative session. This is currently a place-holder and Mr. Farrel is contacting various mayors to see if there is an interest in proceeding with the concept. According to Mr. De Mayo, currently the OLCC approves licenses and the City Council has no involvement, except if they object to a business being granted a license. The concept would give local control to a City Council. Granting liquor licenses by the State has become a problem in some areas. The City does not receive funds from the State for this, although it does receive a portion of the liquor taxes.

Council members felt that that Heppner does not have that many businesses so this would not be beneficial. Mr. De Mayo will report that the Council consensus is not to participate in this at this

time. According to Mr. Paustian, any further action on this concept is dependent on the legislature's decision.

E. Public Comment. None.

F. Requests.

- 1) Request to use City Park, July 18, 2010, 9:00 AM, for church service, Pam Wunderlich, Class of 1964.
- 2) Request to use City Park, September 11, 2010, 12:00-3:00 PM, for a wedding, Tod Frusetta, Ida Bowles.

Action: Motion by Mrs. Doherty to approve both requests, with the understanding that use of the park is not exclusive. Seconded by Mrs. Burleson. Motion Carried.

Remarks: There is no City restriction on alcohol use in the park.

2. COMMUNICATIONS FROM THE PUBLIC. None.

3. CONSENT AGENDA.

- A. Minutes of City Council Meeting, June 14, 2010.
- B. Minutes of Special City Council Meeting, June 21, 2010.
- C. Monthly Financial Statement.

ACTION: Motion by Mrs. Burleson to accept the Consent Agenda. Seconded by Mrs. Doherty. Motion Carried.

4. REPORTS.

A. Fire Chief.

Chief Estes reported the following for June 2010:

- 3 MVA
- 2 Secure Landing Zone
- 1 Search and Rescue (2 days).
- 3 Unfounded fires.
- 45 Chief Calls.

Mrs. Doherty reported that the trucks were discussed at the last Fire Department meeting. They voted not to replace Andrew Johnson during his deployment. They also discussed rescue rope. Mr. Paustian requested that the Council should be notified about any discussions regarding funding.

B. Morrow County Sheriff's Department.

Discussion: Mr. Lewis questioned the hours reported for Detective Harper (76 hours). Sgt Rayburn stated that these were patrol hours in the City. Detective Harper was filling in for another deputy who was absent. Only Heppner hours were reported. Sgt Pratt has been writing the reports.

C. Housing Authority.

Mrs. Buschke reported that the new windows have been installed and the new sign has been installed.

Five applications for the maintenance person have been received.

There are still two vacancies.

D. Public Works.

Mr. Harmon reported that the intersection a Hager and Gilmore Streets will be repaired. They are replacing the 2 inch line, installing a new valve and replacing the main line. A contractor in Heppner will be doing the concrete work in September. Mr. Harmon suspects that the concrete was an old loading ramp. The City will pay for the concrete.

A CAPECO worker is working this summer and will be working on weed control.

The leak up Willow Creek will be researched further after Wunderlichs have bailed the hay and remove it. Mr. Harmon is trying to secure the right of way permit.

D. City Manager's Report.

1) Animal Permits. The City code does not specify the time for granting a permit. People who had previous permits will be contacted and the report included in the packet updated.

2) ODOT Contract. The initiative failed and the public works projects can now move forward. In answer to Mr. Paustian's question on the options for payment, Mr. De Mayo stated that the Barratt Blvd. paperwork will be expedited and will be very quick because it is in-house and the other projects will move slower. The attorneys have reviewed the contracts. Mr. Lewis questioned the Right of Way purchase amount of \$50,000 included in the project description for Barratt Blvd. According to Mr. De Mayo, the funds are set aside for purchase of the right of way if it is necessary. Mr. Paustian would like a motion to approve the contracts in order to expedite the project.

Action: Motion by Mrs. Buschke to authorize signing of the contracts. Seconded by Mrs. Burleson. Motion Carried.

3) Oregonian Ad. Mr. De Mayo reported that this has been tried in the past with unsatisfactory results. Mr. Paustian suggested eliminating the housing portion of the ad and encourage businesses to investigate Heppner. Mr. De Mayo will investigate this.

4) On Wednesday, July 14, 2010, Dean Kegler, Public Representative, ZeaChem will be touring the three cities in the southern part of the county, and will be in Heppner from 1:00 – 3:00 PM.

5) Mr. De Mayo has received notification that the two ESDs, Umatilla and Grant County have been combined and the web hosting fee will be going up considerably. This won't go into effect for a year which will give the City time to decide if they want to continue the service.

6) Request for Proposal. Mr. De Mayo explained the RFP process. Mr. De Mayo, Mr. Harmon, Mr. Schoonover, and Mr. Bates have reviewed the responses, and prioritized the respondents. This is for the telemetry System. Sim Tek will meet with the City to discuss their proposal further. Mr. De Mayo would like Council permission to move forward and begin the negotiations. They will be working with Sim Tek and the representative will annotate the City's requirements. According to Mr. Harmon, they haven't had as many problems with the system this year as they have had in the past.

Action: Motion by Mrs. Bursleson to allow the City to proceed with the City Council and Utility Commission recommendations to move forward on the process. Seconded by Mr. Lewis.
Motion Carried.

7. Abandoned Vehicles. Mr. Wilhelm was in attendance to clarify some issues on the abandoned vehicle permits and whether private property can be entered. According to Mr. De Mayo, private properties cannot be entered unless there is a warrant. This ordinance doesn't refer to vehicles in a garage. Mr. De Mayo explained the details for issuing a permit. Action to enforce the permits will begin at the end of August. The City Attorney has reviewed the draft permit and it is in order.

Mr. Wilhelm also asked if a sidewalk could be installed on City property to keep the dirt from washing into the street. Subject property is at Peggy Lauritsen's house on Matlock Street. According to Mr. Paustian, the City does not have funds at this time for sidewalks. According to Mr. Harmon, sidewalks are the property owner's responsibility. Mr. De Mayo will research.

Mr. Wilhelm also brought up the fact that the trees in the Gonty Right-of-Way are causing a safety problem for vehicles using the driveway to enter Gale Street. Mr. De Mayo will take care of this.

5. PUBLIC HEARINGS. None.

6. COUNCIL ACTION.

A. OLD BUSINESS.

1) Animal Permits. Discussed previously.

2) Contractor proposals for City Hall Upstairs. Mr. De Mayo reported that no proposals were received.

3) Approve ODOT Agreements. Action taken previously in the meeting.

B. NEW BUSINESS.

1) Temporary storage permit for unlicensed or unregistered vehicles. Discussed previously. This will be implemented beginning August 31, 2010.

2) RFPs for Telemetry System. Action taken previously in the meeting.

7. MINUTES OF COMMISSION MEETINGS. For information only.

8. REPORT FROM THE CITY ATTORNEY.

9. REPORT FROM MAYOR/CITY COUNCILORS.

A. Mr. Sykes reported to the Council that he has received compliments from some of his relatives who were visiting from out of town on the appearance of the City.

B. Mr. Harmon would like to meet with Mike Doherty to discuss installing a flag pole for the Elks. This would be up to the Highway Department since it would be in the right of way.

10. ADJOURNMENT. Meeting adjourned at 7:45 PM.