

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM, 8 August 2011**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Mayor, Les Paustian
City Manager, David De Mayo
Cindi Doherty
Cody High
Joann Burleson
Judy Buschke
John Bowles (arrived at 7:35 PM)
Keith Lewis
Rusty Estes
Phillip Spicerkuhn, City Attorney
Brian Harmon, Public Works Director
David Sykes, Heppner Gazette**

Absent: Full Council Present

Members of the Public: John Edmundson, Pat Edmundson.

1. GENERAL BUSINESS.

A. Call to Order. The August 8, 2011 meeting of the City of Heppner City Council was called to order by Mayor Paustian at 7:00 PM.

B. Mayor Paustian led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – Agenda Additions. Mr. De Mayo distributed a page with water/sewer/Public Works Director salaries for surrounding cities for information. This shows that Heppner's rates are in line with other cities in the area.

D. Correspondence. None.

E. Public Comment. None.

F. Requests

1) Roice Fulleton Family – Use of City Park on 20 August 2011, for Potluck honoring Mr. Fulleton, Grand Marshall of Parade – after parade for several hours.

2) Pendleton Roundup Association, Request to use City Park, 20 August 2011, after parade for BBQ, approx 75 people.

Action: Motion by Mrs. Buschke to approve the two requests. Seconded by Mr. Lewis. Motion Carried.

G. Presentation – Golden Shamrock Award. Mayor Paustian presented the award to Mr. John Edmundson for his volunteer service to the City of Heppner over many years. The award is an honorary award from the Mayor to recognize citizens for exceptional service to the City. This is a new tradition for Heppner and Mr. Edmundson is the initial recipient. The award consists of a “Golden Shamrock” pin and a certificate. Mr. Edmundson commented that tomorrow he will be painting the City’s benches with help from Joan Cassidy.

H. Presentation – Artifax Media, Inc. Heppner Marketing. The presentation was cancelled. This is a plan for the combined cities of the County to collectively market the cities, along with the Chamber of Commerce and Willow Creek Economic Development group.

2. COMMUNICATIONS FROM THE PUBLIC. None.

3. CONSENT AGENDA.

- A. Minutes of City Council Meeting, July 11, 2011.
- B. Monthly Financial Statement.

Action: Motion by Mrs. Buschke to approve Seconded by Mrs. Burleson. Motion Carried.

4. REPORTS.

- A. Fire Chief.

Chief Estes reported the following actions for July 2011:

- 2 Secure Landing Zone
- 3 Large wheat fires – mutual aid to lone
- 1 Dumpster fire
- 1 Ambulance Lift Assist
- 1 Wildland fire in Heppner
- 1 Structure and wildland fire in Heppner
- 1 2-car MVA
- 37 Chief Calls

The new tender is scheduled to be delivered by November 21.

Mayor stated that the fire department is doing a fantastic job.

- B. Morrow County Sheriff’s Department.

No representative was present. The report was included in the packet and reviewed by the Council.

C. Heppner Housing Authority.

Mrs. Buschke reported the following:

A new deck has been installed on the third floor veranda.

The Housing Authority has been seeking a new management firm. A firm from the Eugene area has shown an interest in this. They operate 55 different complexes. Cascade Management's performance has not been satisfactory. They are still working on the eviction process; a court order has been prepared for the tenant's signature which specifies certain things that need to be done to avoid eviction and court action.

There are two vacancies.

D. Public Works.

Mr. Harmon reported that a new Public Works employee has been hired—Mike Angell.

The shamrock has been painted; one more coat will be applied on August 12.

Mr. Harmon reported that the aphid infestation has now moved to the hanging baskets on Main Street. He is working on finding a solution to the problem.

E. City Manager's Report.

Mr. De Mayo reported that the Small City Allotment amount will be \$50,000 for two years instead of \$25,000 per year. There will not be as many awards in the future.

They are working with the City Engineer on the stop sign issue at the intersection of Hager and Gilmore Streets. .

The census information included in the packets shows a comparison between the 2000 census and the 2010 census figures.

With regard to the Kirk Street Right-of-way, Mr. De Mayo has inspected the property. The small RV has been removed; the small shed is in the process of being dismantled; and most of the construction material has been removed. Progress is being made. August 11, 2011 is the deadline for completion.

With regard to the National Incident Management System (NIMS), Mr. De Mayo explained the system which is a structure that would be duplicated wherever they go by the emergency management system, i.e., Fire and Police. The system is the same everywhere. The system would assist and absorb what is existing and add more assets to enlarge the system. This is the first step and training is required for Mr. De Mayo, Fire Chief Estes, and Public Works Director Harmon. After the current emergency management system is goes away, the Under-sheriff will take over the responsibility. The fire department and public works will be more involved.

5. PUBLIC HEARINGS. None.

6. COUNCIL ACTION.

A. OLD BUSINESS. None.

B. NEW BUSINESS.

1) Resolution No. 793-11, A Resolution Declaring Real Property as Excess: 160 S. Court Street, Heppner, Oregon, Tax Lot #1100, Assessor's Map 26 35 BC.

The City Attorney has advised that this property needs to be declared excess before being sold.

Action: Motion by Mrs. Doherty to approve Resolution No. 793-11. Seconded by Mrs. Burleson. Motion Carried.

2) Resolution No. 794-11, 2012 Special City Allotment Grant Program. Repair Quaid Street between Main Street (Highway 74) to Elder Street.

Discussion: Mr. De Mayo stated that this is for sidewalks and blacktop depending on financing. Mr. High asked if this is approved, will a plan be provided? According to Mr. De Mayo, this resolution is to accept the grant, a plan will be drawn up later.

Action: Motion by Mr. High to approve Resolution No. 794-11. Seconded by Mr. Lewis. Motion Carried.

3) Resolution 795-11, A Resolution Extending City of Heppner's Workers' Compensation Coverage to Volunteers of the City of Heppner.

Discussion: This is an annual requirement.

Action: Motion by Mrs. Buschke to approve Resolution 795-11. Seconded by Mrs. Doherty. Motion Carried.

4) Resolution No. 796-11, A Resolution Adopting the National Incident Management System (NIMS) for the City of Heppner, Oregon.

Action: Motion by Mr. High to approve Resolution 796-11. Seconded by Mrs. Burleson. Motion Carried.

7. MINUTES OF COMMISSION MEETINGS. (for information only)

8. REPORT FROM CITY ATTORNEY.

Mr. Spicerkuhn is developing a resolution to adopt the revised personnel manual.

9. REPORT FROM MAYOR, CITY COUNCILORS. None.

10. EXECUTIVE SESSION PER ORS 192.660(e) REAL PROPERTY NEGOTIATIONS.

Executive Session Opened: 7:30 PM.

Executive Session Closed.

11. COUNCIL ACTION.

Motion by Mrs. Burleson to Accept the offer for the property at 160 S. Court Street, Heppner, Oregon, in the amount of \$20,000 Cash, made by Theodore and Theda Phelps. Seconded by Mr. Lewis. Motion carried.

Motion by Mrs. Doherty to reject the offer for the property at 160 S. Court Street, Heppner, Oregon, in the amount of \$10,200 cash, made by Rosanna K. Hynes. Seconded by Mr. High. Motion Carried.

Additional Comments: Mr. De Mayo stated that George Koffler, Bank of Eastern Oregon is working with a developer for the Chase Street apartment property.

Mr. De Mayo discussed the Barratt Blvd project. There are some changes to the project. The recommendation is to continue the project from 320 N. Court and they would like to make Thompson Street into a cul de sac. They also plan to even the turn from Thompson onto Gilmore. They would like to lower the top of the hill so that it is not so steep. Mr. De Mayo explained the proposed drawings for the project. There would be two lanes, ten feet wide. With reference to the drainage, they are also investigating a solution. This project would start in 2012.

They are also working on the design for Sperry Street. Public meetings will be held as necessary.

Mr. Paustian stated that Heppner has received support from other cities on the project.

Mr. De Mayo commented that the City is also trying to push Horse shoe Bend.

12. ADJOURNMENT. Meeting adjourned at 7:50 PM