

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM APRIL 13, 2015**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

Mayor, Skip Matthews

City Manager, Kim Cutsforth

Corey Sweeney

Adam Doherty

John Bowles

Joann Burleson

Rusty Estes

Chad Doherty

Phil Kuhn, City Attorney

John Bowles

Teresa Bedortha

Absent: Dale Bates

Members of the Public: Dave Sykes, Jay Keithley, Ann Morter, Louis Carlson and Chris Brown.

1. GENERAL BUSINESS.

A. Call to Order. The April 13, 2015 meeting of the City of Heppner City Council was called to order by Mayor Skip Matthews at 7:00 PM.

B. Pledge of Allegiance. Mayor Skip Matthews led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – Agenda additions and deletions - None

D. Correspondence-None

E. Requests

1. Animal Permits – Zabrena Masterson for two sheep at 275 W Church Street, Zach Bredfield, two pigs at 560 E Cowins.

Motion to approve animal permits for Zabrena Masterson for two sheep and Zach Bredfield for two pigs by Teresa Bedortha. Seconded by Joann Burleson. Motion Carried

F. Presentations-BMCC Bond

Chris Brown, Louis Carlson and Ann Morter spoke to the Council about the BMCC Bond. They requested that the Council make a motion to endorse the Bond.

Motion by Joann Burleson for the City Council to endorse the BMCC bond measure. Seconded by Corey Sweeney. Motion Carried

2. COMMUNICATIONS FROM THE PUBLIC.

3. CONSENT AGENDA.

- A. March 9, 2015 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion by Joann Burleson to accept the consent agenda. Seconded by Adam Doherty. Motion Carried.

4. REPORTS.

- A. Fire Chief report
 - 2 Rural Wildland fires
 - 1 Tractor Fire
 - 3 Secure landing zone
 - 1 MVA rollover
 - 1 Structure fire in city limits, 1 out of city limits
 - 2 smoke alarm
 - 1 Mountain rescue
 - 29 Chief Calls
- B. Morrow County Sheriff's Department – John Bowles reported 377 Deputy hours for March and asked if there were any questions regarding the police report. He mentioned that there has been an increase of suspicious activity calls from the community.
- C. Public Works. Chad Doherty reported the following:

Water Dept. – Repaired the altitude valve at Reservoir 2.

Sewer Dept. – Cleaned contact basins twice at the Sewer plant. Cleaned out the recycled water storage tank at the Golf course. Turned on irrigation system at the Golf course. Fixed an air relief valve that was on the recycled water irrigation system.

Streets Dept. – Swept streets multiple days, in preparation for the St. Patrick's celebration. Took the sander and plow off of the Ford pickup and put the dump bed back in to prepare for this year's mowing season. Painted the Shamrock. The public works crew did an outstanding job preparing for the St. Patrick's celebration. Set up and then took the information booth down.

Parks Dept. – The city crew has started park maintenance. We have begun mowing, watering, fertilizing and spraying for weeds. Burned the swale ditch at the main City Park.

On a safety note, we purchased an OSHA approved gas can container and propane bottle container for the shop.

Robert and Chip attended training in Sun River. Charlie and Chad attended training in Pendleton. Chad finished a 90 hour course in leadership and management training.

D. City Manager. Kim Cutsforth reported the following:

1. The Talking Rocks were dedicated. Kay Proctor was presented with a Golden Shamrock for her hard work and JoAnne Bureson was given a miniature Talking Rock with a plaque for spear heading the project. This was an event to thank the volunteers and to kick off our Saint Patrick's Day celebration and advertise the Talking Rock Tour guided by Dave DeMayo, that was held on Saturday of that weekend.
2. Met with potential Engineers and design firms for the Fire Hall at a pre-proposal meeting. This meeting was to give basic information about the fire hall project and answer any questions.
3. Kim attended the annual GEODC meeting in Ontario. She was elected to the Executive Director Board.
4. Prepared for and held the annual Saint Patrick's Celebration. Judy and Kim met with different groups to help them organize new events for families and students. All of these new events were very well received. Attended the follow up meeting. The consensus was the weekend was well attended and successful.
5. Attended the joint Heppner rural Fire Department and City of Heppner Fire Department meeting. We confirmed the renewal of the contract between the two fire departments for an additional five years. A joint bond measure for the new fire hall was discussed.
6. The Fire Hall committee met to review the engineer/design proposals and discussed the selection of a firm. We received five proposals. After review it was decided to interview CK3, a firm from Ontario.

7. Attended an ODOT NEACT meeting in La Grande. These quarterly meetings for region five communities are a chance to learn about road funding opportunities.
 8. Met with the Sheriff's office to discuss the new contract and to address concerns about staffing and our current patrol area. Most of these matters have been resolved.
- E. Fire Committee. Corey Sweeney gave the fire committee Report. He reported that they had received 6 applications. After going over all the applications and discussing them, they unanimously decided to choose CK3 LLC as the engineers. Phil Kuhn asked about funding for the new fire hall. Corey said that they will need to seek a Heppner City Fire Department and a Rural Fire Department bond.

5. PUBLIC HEARINGS-None

6. BUSINESS

A. OLD BUSINESS - None

B. NEW BUSINESS

1. Resolution 864-15, A Resolution ratifying Dan Brosnan to the Police Commission.

Motion to approve Resolution 864-15, A Resolution ratifying Dan Brosnan to the Police Commission by Joann Burleson. Seconded by Teresa Bedortha. Motion Carried.

2. Resolution 865-15, A Resolution appointing the City Manager as Budget Officer for the City of Heppner.

Motion to approve Resolution 865-15, A Resolution appointing the City Manager as Budget Officer for the City of Heppner by Joann Burleson. Seconded by Adam Doherty. Motion Carried

3. Resolution 866-15, A Resolution establishing the cost of living adjustment of 2.45% for employee compensation for FY 2015-2016.

Motion to approve Resolution 866-15, A Resolution establishing the cost of living adjustment of 2.45% for employee compensation for FY 2015-2016 by Joann Burleson. Seconded by Corey Sweeney. Motion Carried.

4. Resolution 867-15, A Resolution to approve the Morrow County Sheriff's contract for fiscal year 215-2016 with no changes.

Motion to approve Resolution 867-15, A Resolution to approve the Morrow County Sheriff's contract for fiscal year 215-2016 with no changes by Adam Doherty. Seconded by Teresa Bedortha. Motion Carried.

5. Resolution 868-15, A Resolution to approve CK3 LLC to design and engineer the new Fire Hall.

Motion to approve Resolution 868-15, A Resolution to approve CK3 LLC to design and engineer the new Fire Hall by Adam Doherty. Seconded by Joann Burluson. Motion Carried.

7. MINUTES OF COMMISSION MEETINGS. For information only

8. REPORT FROM CITY ATTORNEY. There are no new problems or issues. They will be attending the Oregon City Attorney Association conference next month.

9. REPORT FROM MAYOR, CITY COUNCILORS. Chad mentioned the city wide cleanup that will be going on next month. The City will have a large dumpster in the City yard that will be available free for citizens to use for their spring yard cleanups. It will be there from the Thursday of Mustang mop up through the weekend. Chad said it is good to get this advertised so that anyone who needs assistance will be able to get help if they need it.

10. ADJOURNMENT. Meeting adjourned at 7:55 PM.