

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM September 14, 2015**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Mayor, Skip Matthews  
City Manager, Kim Cutsforth  
Corey Sweeney  
Adam Doherty  
Dale Bates  
John Bowles  
Joann Burleson  
Chad Doherty  
Rusty Estes  
Bill Kuhn, City Attorney**

**Absent: Teresa Bedortha**

**Members of the Public: Jay Keithley, Sheryll Bates, Dave Sykes, Brad Baird, Jadon Herron and Deanna Koerner.**

**1. GENERAL BUSINESS.**

- A. Call to Order. The September 14, 2015 meeting of the City of Heppner City Council was called to order by Mayor Skip Matthews at 7:00 PM.
- B. Pledge of Allegiance. Mayor Skip Matthews led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements –None
- D. Correspondence-None
- E. Requests – None
- F. Presentations – Anderson Perry

Brad Baird from Anderson Perry gave a presentation about the Wastewater Facilities Plan. This is a study of the Wastewater system that is required by DEQ. They handed out some information packets to the council. The report includes some of the recommended improvements. They discussed a sewer rate increase to qualify for grant money to fund

the improvements. If the City were to choose to get a loan for the improvements they recommend a \$6.00 sewer rate increase to make the loan payments. Chad mentioned that the system is aging and recently pumps at the treatment plant failed to come on which caused some of the water to flow into the creek. They also discussed coming up with a plan for Reservoir 3 that needs to be replaced or recoated. The Council will discuss this further at the January Goal Setting meeting.

**2. COMMUNICATIONS FROM THE PUBLIC.** – Sheryll Bates announced that the Annual Bike Ride will be this weekend. They will be riding on Saturday and Sunday. They will be riding to Ukiah from Heppner and back the next day.

**3. CONSENT AGENDA.**

- A. August 10, 2015, 2015 City Council meeting minutes.
- B. Monthly Financial Statement
- C. Approval of Monthly Bills

Action: Motion to approve the consent agenda by: Joann Burleson. Seconded by: Dale Bates. Motion carried.

**4. REPORTS.**

A. Fire Chief Report – Rusty Estes read the Fire Chief report.

- 1 Sheriff's office assist at Willow Creek Reservoir
- 1 Dumpster fire at HHS
- 5 Lift assist
- 1 Structure fire in City limits
- 3 Motor Vehicle Accidents
- 4 Secure Landing Zone
- 3 Wildland fires
- 37 Chief calls

B. Morrow County Sheriff's Department – John Bowles read the hours report and asked if there were any questions. There were none.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Replaced a leaky water valve at Reservoir 2. Replaced a broken fire hydrant on Church Street. Replaced a broken water meter.

Sewer Dept. – Cleaned the contact basins twice. Repaired a broken sewer main line on Green Street. Cleaned the sewer lines on Green, Cannon, and Chase Streets.

Streets Dept. – Prepped Gilmore Street for paving. Assisted the County in paving Gilmore Street. Fixed pot holes in town with leftover asphalt from the Gilmore Street project. Fixed the curb on Gilmore Street where the fire hydrant was removed. Removed the sidewalk from the Fire Hall to Murray's, for the City's part of the sidewalk project on Willow Street. Painted the Shamrock and repaired two of the letters. Closed Main Street for the Rodeo parade and cleaned up afterwards. Swept Main Street and the Fairgrounds for Fair and Rodeo.

Parks Dept. – Sprayed weeds in the parks. Fertilized the hanging baskets twice. Put bee traps in Hager Park. Repaired a broken water line in the Main City Park.

Chad said that the Sewer main break on Green Street was a hard job to do, the smell was very strong and bad, and it was hard to repair as the line was sitting on bedrock so you could not dig under it. The line had apparently been plugged for a while and the pipe finally cracked. Chad said that the crew worked very hard and he has a new appreciation for them.

D. City Manager. Kim Cutsforth reported the following:

1. Kim prepared, submitted and received a grant from WCVED for community enhancement. This grant will be used to improve the children's section of the City Park. A fence will be installed, as well as a swing set, two spring toys, and some surfacing improvements.
2. Kim conferred with the bond counsel, prepared and presented the Fire Hall bond package to the Morrow County Clerk.
3. Rusty and Kim have been working with CK3 to prepare pamphlets and information packets for bond support for the planned Fire Hall.
4. Gilmore paving was completed after a lot of hard work by the Public Works crew. The County did much more than was anticipated and the street improvement is phenomenal.
5. Kim has been coordinating with Morrow county Sheriff's Office for nuisance abatement of chronic nuisance properties. They have begun to issue weekly citations when no efforts are made to improve the property's condition. There have been some improvements.
6. The City hired clean-up for two foreclosed properties that were both eyesores and fire hazards.
7. Silver Creek Contracting replaced the sidewalk along the City lot on Willow and installed pedestrian ADA ramps on Willow Street at Chase Street.
8. The City organized and had a well-attended Talking Rocks Tour after the Rodeo Parade. The City received a lot of positive feedback. We have begun to plan for the next phase of this project by preparing to add the QR codes.
9. The City is continuing to work on nuisance abatement issues.

## **5. PUBLIC HEARINGS- None**

## **6. BUSINESS**

### **A. OLD BUSINESS**

#### 1. Marijuana Local Option Opt Out

Discussion: This was discussed at the August meeting. The Council was presented with a sample Ordinance, should they decide to move forward with the Opt Out. The Council decided to go ahead with the Ordinance process. The sample Ordinance will be changed to include enforcement fines and will be reviewed by the City Attorney. The final Proposed Ordinance will be reviewed by the Council at the October meeting. The Public hearing will be at the November Council meeting.

### **B. NEW BUSINESS**

#### 1. No Overnight Parking at Shobe Corral

Discussion: There have been some issues with parking at Shobe Corral. Cars have been left there for days at a time. Trailers have also been left there for extended periods. A possible solution would be to post a sign that says "No Overnight Parking". Kim is asking for Council approval to have a sign made and posted at the Park. The Council agreed to have the sign installed.

#### 2. Fall Clean Up

Discussion: The City wide cleanup that the City had in May was a success. The City could have a Fall Clean Up in hopes that it would be equally successful and those citizens who missed the May date would be able to take advantage of it. The Council decided to go ahead with a Fall Clean Up the week of October 16<sup>th</sup> through the 25<sup>th</sup>. This will be advertised in the newspaper and will be printed on September's bills.

## **7. MINUTES OF COMMISSION MEETINGS.** For information only

**8. REPORT FROM CITY ATTORNEY.** – There is not much to report. They received a couple of tasks right before the meeting. They will be working on those and reviewing the Ordinance for the next meeting.

**9. REPORT FROM MAYOR, CITY COUNCILORS.** - None

**10. ADJOURNMENT.** Meeting adjourned at 7:57 PM.